

CALVARY CHAPEL  **SAN DIEGO**
CALVARY CHRISTIAN ACADEMY
Simply Jesus • Superior Academics • Servant Leadership

**GENERAL EMPLOYMENT APPLICATION
EMPLOYMENT PROCESS**

Thank you for your interest in *Calvary Chapel San Diego (CCSD)*, *Calvary Christian Academy (CCA)*, and/or *Calvary Chapel University (CCU)*. The punch list below will aid you in completing the application. Additional employment applications and forms may be downloaded from our website: (<http://www.calvarysandiego.com/CCSD/pages/Information/Employment/ApplicationsAndForms.htm>).

Application steps:

- Seek God's direction in your life regarding the position you are applying for
- Read: About CCSD
- Read: Statement of Faith
- Thoroughly complete the General Employment Application
- Provide *three* Confidential Pastor or Ministry Leader Reference forms
- Administrative Staff, Teachers, Support Staff, and Coaches: Complete the appropriate Supplemental Application(s) and provide the following required items, if applicable:
 - Copy of transcripts from all Colleges/Universities attended
 - Copy of certificates related to position
 - Copy of California teaching credential
 - Copy of ACSI certificate
 - Preschool teachers: Submit proof of previous preschool experience (letters from employers)
- Pray that the Lord reveals His plan
- Submit the completed application packet via mail, fax, or in person to:

Calvary Chapel San Diego
Attn: Human Resources Dept
1771 E Palomar St
Chula Vista CA 91913
Phone: 619.421.1100
Fax: 619.591.2262

Application forms will be reviewed upon receipt, and qualified applicants will be notified concerning the next phase of our application process.

We will be praying about God's perfect will for your life.

*Lead me by your truth and teach me, for you are the God who saves me.
All day long I put my hope in you. Psalm 25:5 (NLT)*

ABOUT CALVARY CHAPEL SAN DIEGO

Calvary Chapel San Diego is a body of believers and followers in the Lordship of Jesus Christ, with the purpose of gathering together to encourage and build up one another in our faith. We emphasize the teaching of God's Word, the Bible, and reaching out to our community and the world with the Good News of Jesus Christ. It is our goal to equip the saints and to reach into other areas of ministry whereby we might model the love of our Savior to a dying world.

STATEMENT OF FAITH

Jesus Christ is the foundation and cornerstone of the church. He came to restore man's broken relationship with God. The finished work on the cross made that possible. Because of His love demonstrated on the cross by dying for sins, we now have reason to fellowship with one another and proclaim salvation through His life, death, and resurrection. (1 Cor. 3:11, Eph. 2:20, Rom. 5:6-10)

The Bible is the inspired, infallible Word of God and is relevant and applicable to man today. Therefore, we place great emphasis upon teaching it in public, studying it in private, and using it as a guide for our daily lives. (1 Tim. 4:12, 2 Tim. 2:16-17, 1 Thes. 2:13)

Worship - We believe God is worthy of all praise, reverence and love. We take special time to worship Him in church through song. It is our goal to worship Him with our whole lives as well: at home, at work, and at play. (John 15:5, Rom. 8:29, Eph. 4:15)

Christian Growth - Our supreme desire is to know Jesus and to be conformed to His image, likeness, and example by the power of the Holy Spirit. We encourage this by abiding in Jesus Christ through His Word, prayer, fellowship, and by yielding our lives to the Holy Spirit. (John 4:23, Col. 3:16, 1 Thes. 2:13)

Love is the greatest virtue and demonstration of the reality of Jesus Christ. We endeavor to show a Christ-like love to all men. Love should be exhibited in our lives by our words as well as our actions. (John 13:34, 1 Cor. 13:13, Phil. 2:3-5)

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CALVARY CHRISTIAN ACADEMY

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GENERAL EMPLOYMENT APPLICATION – PART ONE

PERSONAL INFORMATION

Last Name:		First:		Middle:	
Street Address:			City:		State: Zip:
Home Phone:		Work Phone:		Cell Phone:	
SSN:			Email address:		
Circle Marital Status: Single Engaged Married Separated Divorced Widow(er)					
Name of Spouse:			Is your spouse a Christian?		
Names and ages of children:					
Are you planning on having your children attend Calvary Christian Academy?					

PROFESSIONAL INFORMATION

What is your current position?	
What is your current salary?	What salary do you need?
Why are you leaving?	
What position are applying for:	Will you accept a part time position if full time is not available? Yes No

SPIRITUAL INFORMATION

Name of church you attend:		Name of Pastor:	
Street address:		City:	Zip:
Telephone:		Length of time you have attended:	
What is your present involvement in this church?			
If less than two years, what is the name of your previous church?			
Are you in a small group or Home Fellowship: Yes No		Name of leader:	
Describe your personal routine of Bible study and prayer time:			

GENERAL EMPLOYMENT APPLICATION – PART TWO

Last Name:	First:	Middle:
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EDUCATIONAL INFORMATION

Name of High School:	Address:
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Dates you attended: From: _____ To: _____	Did you receive a diploma: Yes No
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Name of College or University:

Address:

Major / Minor:	Dates attended: From: _____ To: _____	GPA:	Degree:
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Name of College or University:

Address:			
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Major / Minor:	Dates attended: From: _____ To: _____	GPA:	Degree:
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List memberships, offices held, and honors received in high school, college, and other:

WORK EXPERIENCE

Please list work experience, beginning with the most recent.

(1) Employer Name:

Employer Address:

Position:	Dates (mm/yy): From: _____ To: _____
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Salary: Beginning: _____ Ending: _____	Reason for leaving:
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(2) Employer Name:

Employer Address:

Position:	Dates (mm/yy): From: _____ To: _____
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Salary: Beginning: _____ Ending: _____	Reason for leaving:
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(3) Employer Name:

Employer Address:

Position:	Dates (mm/yy): From: _____ To: _____
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Salary: Beginning: _____ Ending: _____	Reason for leaving:
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PERSONAL REFERENCES

Please list three references who are qualified to speak of your spiritual walk and Christian service such as Pastors, Home Fellowship leaders, etc. Please do not include relatives.

Name:	Phone:	Position:
Name:	Phone:	Position:
Name:	Phone:	Position:

PROFESSIONAL REFERENCES

Please give three references for whom you have worked, who are qualified to speak of your character, personality, and ability.

Name:	Phone:	Position:
Name:	Phone:	Position:
Name:	Phone:	Position:

ADDITIONAL QUESTIONS

Have you ever been convicted of anything other than a minor traffic violation? Yes No

If yes, please explain:

Have you ever been discharged or asked to resign from any position? Yes No

If yes, please explain:

ADDITIONAL INFORMATION
Please use back for additional space.

What are your hobbies and special interests?

What periodicals do you read regularly?

What well-known Bible teachers do you listen to or read regularly?

What other qualifications or experience do you have for this position?

What do you believe about creation and/or evolution?

How did you come to accept the Lord, and how is your relationship with the Lord at the present time?

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have made application for a position with Calvary Chapel San Diego (CCSD). I authorize CCSD and its agents to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and oral interview.

Please initial acknowledging agreement.

I authorize the release and giving of any information requested by CCSD and its agents such as employment records, performance reviews, and personal references whether such information is favorable or unfavorable to me.

Please initial acknowledging agreement.

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

Please initial acknowledging agreement.

I further waive the right to ever personally view any references given to CCSD.

Please initial acknowledging agreement.

CCSD does not discriminate on the basis of race, color, gender, nationality or ethnic origin in the administration of its admission policies, educational policies, or any other school-administered programs.

ACKNOWLEDGEMENT

I declare that the information I have provided on this application is complete and true.

Signature

Date